Website Checklist

1. Make sure your website is titled My Professional Portfolio
2. Your Links page should have 17 Links. They are found on the Shares Drive on a page called Links.
3. Your Links page should have dividers and columns to make them neat and they should be grouped together by similar programs.
4. You should have an Introduction VOKI on your HOME page.
5. You should have a Historical Person VOKI on one of your Class Schedule Pages.
6. Pages you should have: Home, Videos, Links, Widgets, Blog, Test, Schedule ( and Under Schedule should be a page for every class that you have,)
7. You should have a MY DIGITAL LIFE popplet embedded on Technology Class Page.
8. You should have a WHAT I HAVE LEARNED IN TECH CLASS on your Tech Class Page.
9. **All** your pages should have titles on them so that you can always tell which page you are on.
10. Get rid of the dog video on your Video Page.
11. Embed your GoAnimate on your video page.
12. You should have THREE widgets embedded on your WIDGET page.
**13. Every page should have a photo that makes sense for the page.**  Go look at Google – just remember to copy and paste the website somewhere on that page (your website page) to give credit.

14. You should have a BLOG page and the Author section should be filled out AND you should have created AT LEAST one blog entry.

15. Upload your Photo Story to your Microsoft Page

16. Upload your PowerPoint to your Microsoft Page

17. Upload your Movie Maker Time Lapse to your Microsoft Page.

18. Upload EOCT study guides to the appropriate class page.

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